

THE GAZETTE OF PAKISTAN

EXTRAORDINARY
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PART II

Statutory Notifications containing Rules and Orders issued by all Ministries
and Division of the government of Pakistan and their Attached and
Subordinate Offices and the Supreme Court of Pakistan

GOVERNMENT OF PAKISTAN
MINISTRY OF FOOD, AGRICULTURE AND LIVESTOCK
(Food, Agriculture and Livestock Division)
[Livestock Wing]

NOTIFICATION
Islamabad, the 9th March 2000

S.R.O 64(KE)/2000:

In exercise of the powers conferred by Section 23 of the Pakistan Veterinary Medical Council Act, 1996 (III of 1996), the Pakistan Veterinary Medical Council with the previous approval of the Federal Government, is pleased to make the following regulations, namely:-

PAKISTAN VETERINARY MEDICAL COUNCIL REGULATIONS 2000

1. Short title and commencement:-

- (i) These regulations may be called Pakistan Veterinary Medical Council Regulations, 2000.
- (ii) They shall come into force at once,

2. Definition:- (1) In these Regulations, unless there is anything repugnant in the subject or context:-

- (a) "Act" means the Pakistan Veterinary Medical Council Act 1996 (III of 1996);
- (b) "Animal Husbandry" means disciplines of animal care and management;

- (c) “Committee” means a committee constituted under sub-section (3) of section 6;
- (d) “Convener” means the Convener of the Committee;
- (e) “Form” means form by the Council;
- (f) “President” means the President of the Council;
- (g) “Register” means a register of the Council maintained under section 16;
- (h) “Registrar” means the Registrar of the Council;
- (i) “Registrar Animal Husbandry Graduate” means an animal husbandry graduate registered or provisionally registered under section 16;
- (j) “Registrar Veterinary Medical Practitioner” means a veterinary graduate registered or provisionally registered under section 16;
- (k) “Secretariat” means headquarters of the Council established under sub-section (5) of section 3;
- (l) “Section” means a section of the Act;
- (m) “Sub-office” means a sub office of the Council secretariat established under these regulations;
- (n) “Support Staff” means staff supporting Secretary or Registrar of the Council in secretariat business; and
- (o) “Vice-President” means the Vice President of the Council.

3. Meeting of the Council:- (1) The Council shall meet at least once in each calendar year at such time and place as the Secretariat may notify.

(2) Unless otherwise provided seven members of the Council shall form a quorum and all the decisions of the Council shall be made by a majority of the members present.

4. Summoning of the meeting of the Council:- (1) Notice of a meeting shall be dispatched by the Registrar or Secretary of the Council to each member at least fourteen days before the date of meeting and an emergent meeting may, however, be called at short notices.

(2) The Registrar, or, in his absence, Secretary of the Council shall issue agenda, indicating the business to be brought before the Council, to all members before the date of meeting.

(3) A member who wishes to propose any item in the agenda may do so in writing to the Registrar or, as the case may be Secretary of the Council within thirty days of the last meeting for inclusion in the agenda of the next meeting. The President may allow where possible, any agenda item for discussion in the meeting of the Council.

(4) Permission of the President shall be necessary to raise any point in the meeting and his decision thereon shall be final.

(5) Registrar or, as the case may be, Secretary shall circulate the minutes of the meeting with the concurrence of the President to all concerned. If no objection, addition, amendments or comment is received within fifteen days the minutes shall be deemed to have been approved.

(6) The President and, in his absence, by the Vice-President shall provide at the meetings of the Council and in the absence of both by any one of the members, whom the Council request shall provide at the meeting.

- 5. Constitution of Committees:-** (1) The Council may, constitute other committees with explicit terms of reference and time frame. The Convener of such Committee may in consultation with Committee members, co-opt any registered graduate as member.
- (2) In addition to the powers and duties conferred imposed the Executive Committee with exercise and discharge such powers and duties as the Council may confer or impose upon it by any regulation which may be made in this behalf.
- (3) Tenure of a Committee if not designated otherwise shall expire at the completion of task assigned.
- 6. Officers and servants of the Council:-** (1) The Council shall appoint a Registrar or Secretary of the Council under section 7, according to procedures laid down by the government or by majority of the votes, who shall also act as treasurer or the Council.
- (2) The Secretary or Registrar of the Council with the approval of the Executive Committee shall carry out the appointment of support staff as per requirements worked out by the Council.
- 7. Powers and Duties of the President & Vice President:-** (1) The President shall exercise such powers and perform such duties as are conferred or entrusted on him by the regulations and the standing orders of the Council and the Executive Committee.
- (2) If the office of the President falls vacant or for any reason is unable to perform the duties of his office, the Vice-President shall exercise the powers and perform the duties of the President.
- 8. Appointment, Powers and duties of the Secretary or Registrar and other staff of the Council:-** (1) The terms and conditions of appointment of the Registrar shall be such as may be determined by the Council who shall:-
- i) act as Secretary to the Council and shall per duties as are entrusted to him under these rules and standing orders of the Council;
 - ii) be responsible for the management and control of the assets, office, accounts and all correspondence and shall perform all such duties as may be required by the Council;
 - iii) attend, record and circulate the proceedings of the meeting of the Council, the Executive Committee and other committees;
 - iv) existing appointment, draw the attention of the President to the approaching vacancy;
 - v) nominate such other officers, with the approval of the Council, as it deems necessary to carry out the purposes of the Act;
 - ii) exercise such powers and perform such functions as may be laid down from time to time through the standing orders framed by the Council; and
 - iii) shall appoint with the approval of the President or Council, the ministerial staff and other staff as may be required from time to time; and
 - iv) act as Secretary of the Executive of the Council.

9. Funds of the Council, accounts and audit:- (1) The Council may prescribe procedure for regulation of matters relating to income, expenditure, audit of funds, accounts and management of property.

- (2) All sums received by the Council as fee, grants, donations, subscriptions or fine shall part of a fund which shall be managed, administered and utilized by the Secretariat in such a manner as the Council may prescribe.
- (3) The account of the Council shall be audited, before the 30th days of December in each calendar year by an auditor appointed by the Council who shall be a Chartered Accountant within the meaning of the Chartered Accountants Ordinance, 1991 (X of 1961).
- (4) The Council may receive registration and renewal fee, from veterinary, Animal Husbandry Graduates and institutions, benefactions and contributions from the Federal Government, Provincial Governments and private persons and bodies and proceeds of sales of report.
- (5) The bankers of the Council shall be any of the scheduled banks of Pakistan. All funds of the Council shall be paid into the Councils accounts and shall be operated by means of cheques signed jointly by the President and Treasurer of the Council, or the Vice President and Treasurer of the Council.
- (6) The cheque-book shall remain in the custody of the Treasurer of the Council.
- (7) Such funds of the Council as are in excess of the current requirements may with the prior approval of the Council, be invested in the National Savings Schemes or any other suitable investment plan in the following manner namely:-
 - (a) in promissory notes, stocks or other securities of the Federal Government or any Provincial Government or Bank etc;
 - (b) in National Saving Schemes; and
 - (c) in fixed deposits, in any nationalized banks.
- (8) The investment of the funds of the Council shall be made in the name of the Council.
- (9) The relevant Committee, duly constituted by the Council, shall prepare projected estimates of the receipts and expenditure for the next financial year.
- (10) The Council shall determine or review the limits of funds to be allocated to expenditure on different accounts and the primary units of allocation shall be the remunerations of the establishment, allowances and honoraria contingencies and the provident funds contributions and Council shall have power to re-appropriate funds from one unit of appropriation to another within budgetary provisions.
- (11) Power to sanction cash expenditure of the Council shall be within the limits not exceeding the amounts given below:-

(a)	Registrar or Secretary (with the approval of President)	Rs 1,000- to 5,000/-
(b)	President	Rs 10,000/-
(c)	Executive Committee	Rs 50,000/-
(d)	Council	Full Powers

- (12) A permanent floating fund of ten thousand shall be made available to the Registrar or Secretary of the Council as imprest amount.
- (13) The Registrar or Secretary of the Council will be the certifying authority in respect of traveling, halting and other allowances of the Executive Committee, Inspectors, officers and staff of the Council and the President for the Registrar or Secretary;

10 Maintenance of Registers:- (1) The Council shall keep the following account and registers namely:-

- (i) a cash-book;
 - (ii) a classified abstract;
 - (iii) a register of securities;
 - (iv) a register of stocks, furniture, machinery and equipment;
 - (v) a register of stock of cheque book;
 - (vi) a register of leave accounts;
 - (vii) a register of Provident Fund Contribution; and
 - (viii) other register subject to approval of the Council.
- (2) The Audit Report of the Council shall be presented before the Council on completion from the auditors.

11. Section 11 omitted.

12. Removal from the Registrar:- (1) The Registrar or Secretary of the Council may on written information from the legal heirs supported by death certificate remove from the register the name of any registered Veterinary Medical Practitioner or, as the case may be Animal Husbandry Graduate who has died. The Registrar shall also remove the name of those with whom he had been unable to establish communication owing to failure on the part of the individual to intimate his correct address, the name removed on account of non-establishing of communication keeping in view the circumstances mentioned by the applicant shall be re-entered in the register on providing reasons for not intimating the change of address on the affidavit on a stamp paper of five rupees duly attested by a 1st Class Magistrate payment of such fee as the Council may fix.

- (2) The name of the person, possessing Veterinary qualifications provisionally recognized for a specified period or under certain conditions shall be removed from the register on the expiry of the specified period or when the conditions upon which the recognition was accorded have been either violated or no longer exist.
- (3) If the Council or any of its Committees, after giving the practitioner graduate a notice and an opportunity of being heard, satisfied that any entry in the register has been fraudulently or incorrectly made or caused to be made, it may direct the Registrar or Secretary to remove such entry from the register or to amend it in such manner as may be indicated by the Council or Committee.

- (4) If a Registrar receives a notice from a university that any qualification has been duly and legally withdrawn from a Registered Practitioner or Graduate from such register, the said qualification appearing against the name of that practitioner or graduate shall be removed after giving him a show cause notice.
- (5) If any Registered Practitioner or Animal Husbandry Graduate has been convicted of any offence which, in the opinion of the Council or Disciplinary Committee, involves moral turpitude or who has shown himself to be unfit to continue in practice on account of mental ill health or other grounds, the Council or the Committee, may direct the Registrar or Secretary to remove, for a specified period, from the register the name of such practitioner or graduate.

13. Institute bearing and disposal of appeals:- (1) If the Registrar, or Secretary of the Council, refuses to register any qualification of a practitioner, the practitioner may appeal in writing against such refusal to the President of the Council stating the grounds on which registration is claimed and also furnished full particulars of the qualification and the date on which it was received.

- (2) On receipt of any appeal the President of the Council shall refer it to the Registrar for placing it before the Recognition Committee for consideration and report.
- (3) The Committee shall have the power to call for the original degree, diploma or certificate from the appellant for inspection and also such other documentary or oral evidence as it may consider necessary.
- (4) At the conclusion of its inquiry, the Committee shall submit a report to the President of the Council making such recommendation as it may think fit to make with the reasons therefor.
- (5) The appeal along with the Committee's report on it and all other documents relating to the case shall be laid before the Council at its next meeting for consideration and decision.
- (6) The date on which the appeal is to be taken up by the Council shall be notified to the appellant and the appellant shall be allowed, if he so desires, to present his case before the Council either personally or by his legal representative.

14. Complaint against Veterinary Medical Practitioner and Animal – Graduate and action thereon:- (1) When information is received that a Registered Practitioner or Graduate has been guilty of conduct which *prima facie* constitutes professional misconduct the Registrar or Secretary of the Council shall make an abstract of such information as he may have subsequently obtained.

- (2) Where the information in question is of the nature of a complaint by a person or body charging the registered practitioner or graduate with professional misconduct such complaint shall be made in writing addressed to the Registrar or Secretary of the Council, and shall state the grounds of complaint and shall be accompanied by one or more declarations as to the facts of the case.
- (3) Every declaration must state the description and true place of abode of the declarant and where the fact stated in a declaration is not within the

- personal knowledges of the declarant, the source of information and grounds to belief shall be accurately and fully stated.
- (4) When a complaint in writing is received from a complainant the complaint alongwith its enclosures shall be sent back to the complainant by a 1st Class Magistrate and signed by at least two witnesses. In addition the complainant shall also confirm that he shall be ready to record his statement on oath before the Disciplinary Committee if it is so desired.
 - (5) The abstract and all other documents regarding the case together with any complaint that may have been lodged with the Registrar or Secretary of the Council who shall if he thinks fit, ask the Registered Practitioner or Graduate by means of a registered letter for an explanation within twenty one days from the receipt of the letter.
 - (6) The explanation if any shall be sent to the complainant if the complainant files a rejoinder the same alongwith the complain and explanation shall be placed for consideration before the Disciplinary Committee constituted by the Council.
 - (7) On completion of its investigation the case shall be placed before the Disciplinary Committee for further investigations. During proceedings of the Disciplinary Committee the complainant practitioners and witnesses shall be produced by both the parties and heard and cross-examined if considered necessary to meet the ends of justice.
 - (8) Convener of the Disciplinary Committee may co-opt a technical expert, preferably registered with the Council, to assist the Committee in deliberations.
 - (9) The Committee shall have power to cause further investigations to be made and evidence to be taken and, if necessary obtain legal or other advice.
 - (10) Two third members of the Disciplinary Committee shall form the quorum for the meetings.
 - (11) The notice to the accused shall be sent at least twenty-one days before the date of the inquiry. A copy of the notice shall, at the same time, be sent to the complainant, if any.
 - (12) Any application made by the registered practitioners or accused between the date of issue of the notice and the date appointed for the hearing of the charge shall be dealt with by the Disciplinary Committee of the Council in such manner as it may think fit.

15. Appearing personally or through a representative:- The order of procedure shall be as follow:-

- (1) The Registrar or Secretary of the Council shall read to the Committee the notice of the inquiry addressed to the Registered Practitioner or Graduate.
- (2) The complainant or his advocate shall produce his evidence in support of it. He may address the Committee only once either before or at the conclusion of his evidence. The advocate of both the parties shall bring alongwith them "Wakalat Nama".
- (3) At the conclusion of the case the Committee shall hear the complainant on the case but will hear no further evidence except in special case. If no

evidence is produced the complainant shall not be heard except by special permission of the Committee.

- (4) Where a witness is produced by any party before the Committee, he shall first be examined by the party producing him, and then cross-examined by the other and then re-examined by the party producing him. The Committee may refuse to admit in evidence any declaration where the declarant is not present or declines to submit to cross-examination.
- (5) The member of the Committee through the Convener may put questions to any witness.

16. Particular of application:- Every application shall be accompanied by:-

- (1) A declaration affirming that the applicant is the person whose name was originally registered.
- (2) A statement of the circumstances in which the name of the applicant has been removed from the Register;
- (3) A statement giving the grounds on which the restoration of the name of the applicant to the Register is sought; and
- (4) Any one or more of the following documents:-
 - (a) Applicants diploma or degree
 - (b) His registration certificate in original and
 - (c) A certificate from two graduates registered under the Act as to his identity.

17. Restoration of name:- (1)Where the Registrar is satisfied that the circumstances under which the name of a graduate was removed from the register no longer exist and approves the restoration of his name he shall place the application before the Council for reconsideration whose decision shall be final.

- (2) After approval by the Council the Registrar shall forthwith notify the restoration and inform all those who were informed at the time when the name of the graduate was removed from the register.

APPLICATION FOR REGISTRATION

With the Central Registry

To

The Registrar
Pakistan Veterinary Medical Council
Government of Pakistan
Islamabad

Dear Sir,

Herewith I submit my particulars as under and request you to accord me
registration for a period of _____ years with the Council and issue necessary
certificate to this effect as provided under the Act,

I do hereby solemnly pledge to :-

- (a) hold professional ethics over personal interests;
(b) abide by the rules and regulations framed from time to time;
(c) keep the Registrar informed of changes, in my address and qualification,
etc., if information provided herein is found incorrect.

For your convenience ALL entries are in BLOCK letters.

Full Name (Vet/Dr./Mr./Ms.) _____ male/female

National I.D.Card No. [] [] [] [] - [] [] [] [] [] [] [] [] [] []

Date and place of birth, _____

Province of domicile _____

Full Name of Father/Husband _____

National I.D.Card No. [] [] [] [] - [] [] [] [] [] [] [] [] [] []

Permanent address _____

(a) Residence _____ Phone _____ Fax _____

_____ E-mail _____

(b) Business Address _____ Phone _____ Fax _____

_____ E-mail _____

(c) Courier Service address _____

Qualifications

<u>Professional</u>	<u>Year</u>	<u>University/College</u>
Basic		
Postgraduate		
Others		
Trainings		

Yours sincerely,

Signature _____

Enclosed: Bank Draft/Pay order No. _____ date _____
For Rs _____.

FOR USE IN REGISTRY

Application No. _____ Registration Fee Rs _____

Date received _____ Receipt No. _____

Above particulars fulfill/do not fulfill the Requirement for Registration as RVMP No. ____

Certificate issue on _____ PVMC Reg. Code _____ Valid upto _____

(Secretary/Registrar)